

DRAFT

**ALVAH N. BELDING MEMORIAL LIBRARY**  
302 E. Main Street Belding, Michigan 48809

**REGULAR MEETING OF THE ALVAH N. BELDING LIBRARY BOARD**

**February 25, 2019- Library Board Minutes**

**Library Board Members Present:** Carla Gunderson, David Riches, Annette Visser, Jan Lamborne, Kathleen Lehman

**Director:** Britney Dillon **City Council Liaison:** Brad Miller

**Guests:** Betty Jenkins, Dan Jakeway

1. **Call to Order and Roll Call:** Meeting called to order at 5:33pm by Carla Gunderson. Roll call taken.
2. **Approval of Agenda:** Motion made by Kathy and seconded by Annette to approve the agenda as written. Motion carried.
3. **Approval of Minutes:** Motion made by Annette and seconded by Kathy to approve the regular meeting minutes from February 4, 2019. Motion carried.
4. **Public Comments on Agenda Items:** None
5. **Library Reports:** Director's Report, Youth Services Report, Circulation Report, Monthly Financial Report and Donations Report were reviewed. These reports were received for filing.
6. **Notice of Paid Bills:** Motion to approve Notice of Paid Bills for January 2019 was made by Annette and seconded by David. Motion carried.
7. **Communication and Correspondence:** Betty's news notes.
8. **Unfinished Business**
  - A) **Third Party Agreement:** Belding City Manager, John Niemela, is contacting the lawyers that drew up the original Agreement to look over the current proposal between the City of Belding and the Library.
  - AA) A letter was drafted to the Greenville Area Community Foundation requesting any/all documents regarding the original Ash Foundation Donation to the building of the addition to the Library in 2005. Discussion followed and the Board was in agreement to send the letter with a date for a reply requested.
  - B) **Strategic Plan:** The Strategic Planning Committee met and discussed budgeting and steps to take moving forward, in light of the increased millage monies. A concerted effort will be made to be open and transparent as we move forward in the hopes that by the use of charts and graphs, our patrons will be able to easily understand how monies are used to fund the Library and its programs. It is also a hope that as our patrons' awareness is raised about our funding needs, that they will remember to include the library in their future financial planning. A suggestion was made to include a donations tab to the website of the Library. Britney shared a survey that the staff was asked to complete regarding the ANBL

Values: Goals. Copies were passed out and she asked that the Trustees complete and returned them at the next Board Meeting in March. Britney complimented the Board and Staff on their dedication to the Library and its goals.

9. **New Business**

- A) **Policy Manual:** Britney is reviewing past and current policies and will present them at future meetings for Board review and approval.
- B) **Library Logo:** A new design was presented and discussed. Suggestions were made and will be acted upon and the revised design will be presented at a future meeting.
- C) **Security System:** A bid for improved security was found in the Trustee packets. Discussion followed and pending the answer to a question of warranty Britney will be authorized to move forward. A motion was made by David to proceed with updating the security and Annette seconded the motion. Motion carried.
- D) **Juvenile Materials Fines:** Britney explained the rationale behind the elimination of fines related to juvenile materials checked out on an adult patron card. Discussion followed. Lost and replacement fees will remain intact. Britney will write the policy and present it at a later date. Carla made a motion to approve the elimination of fines associated with juvenile materials checked out on an adult card. David seconded. Motion carried.

10. **Public Comment on Non-Agenda Items:** In regards to the future increased security in the Library, Dan Jakeway questioned the right of the Library to film juveniles without parental consent. Britney replied that the Library is a public building similar to any other areas one may be under surveillance.

11. **Trustee Comments:** David pointed out the further deterioration of the mural in the meeting room and questioned the process to restore/preserve it. Britney stated that the issue is being looked into. Kathy asked if the Library is a member of the Belding Chamber of Commerce. Britney replied that we are not and gave an explanation. Carla has a commitment and will not be able to attend the Trustee Training on Saturday, March 23<sup>rd</sup>. David will take her place and attend with Kathy. The Friends of the Library had a table at the Belding Beatnik Bazaar in January and was able to secure some new members and sold some materials. The Friends were also the recipients of the proceeds from the Bazaar of around \$700. The next Friends of the Library meeting is Wednesday, March 20<sup>th</sup> at 1:30pm.

12. **Adjournment:** Annette made the motion to adjourn at 6:45pm and Jan seconded. Motion carried.

The next regular meeting of the Library Board is scheduled for Monday, March 25<sup>th</sup> at 5:30pm.

Kathleen Lehman  
Secretary- Library Board of Trustees